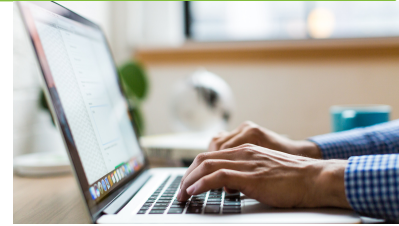




# FOSTORIA LEARNING CENTER

FostoriaLearningCenter.org



## Summer 2023

Industrial • Safety • Logistics • Medical • Leadership • Computer





# WORKFORCE TRAINING PROGRAMS

## **Root Cause Corrective Action**

### **Problem-Solving**

May 10, 9 a.m. - 4:00 p.m.

\$250

This course provides a high-level overview of the RCCA process, with hands-on problem solving exercises, using real-world issues from your organization. Participants will learn the RCCA process and sequence of techniques for problem solving and process improvement. Focus is placed on when and how to apply the various RCCA methods for identification and prioritization of root causes and the basic corrective action methods related to process improvement.

## **HVACR Level I**

May 16-18, 8 a.m. to 4 p.m.

\$900 per student

An introductory heating, ventilation, air conditioning, and refrigeration course for skilled trades personnel. The course is the basic study of thermo-dynamic principles, with a practical approach to applications in a residential, commercial and industrial environment. The course will cover basic heating and cooling concepts, refrigeration properties, psychometrics, terminology, safety, troubleshooting and applications of basic mechanical heating and cooling components and their electrical/mechanical control.

## **Industrial Ethernet**

May 31, 8:00 a.m. to 4:00 p.m.

\$650

This is an introductory course on the setup and operation of the ethernet. The focus of this course will be on using Ethernet with factory floor devices for factory floor communications. The focus of the seminar will be on understanding how to setup IP addresses for PLC's and computer systems, as well as how to utilize RSLinx to communicate to these devices. Configuring for static or dynamic addressing will also be covered via DHCP or BootP methods. Cabling and networking will also be covered in this seminar.

## **Industrial Electricity I**

June 27-29, 8 a.m. to 4 p.m.

\$875 per student

Industrial Electricity I is an introductory electricity course for skilled trade's personnel.

The course is a study of DC and AC electricity principles, with a practical approach to applications in an industrial environment. The learner will obtain a knowledgeable understanding of the key symbols and abbreviations associated with the electrical trade, acquire a comprehensive understanding of basic electrical terminology, apply Ohm's Law to a number of relevant electrical applications, and synthesize a number of components into a working system involving series, parallel, and series parallel circuits.



# WORKFORCE TRAINING PROGRAMS

## **Benchwork**

June 27- 28, 8 a.m. - 4 p.m.

\$700

This is the first basic machine shop course. Students learn the use of hand tools, handwork, and floor work. Students are required to read prints, layout, machine, and fabricate projects utilizing the lab environment with emphasis placed on safety, tooling, precision, and accuracy.

Topics include: materials, mechanical fasteners, measurement, tolerance, fit, layout, hand tools, power hand tools, drilling, grinding, sharpening, burring, filing, polishing, layout work on the bench, use of hand taps, and cutting threads with a die.

## **Geometric Dimensioning & Tolerancing (GD&T) Basics & Tolerancing (GD&T)**

### **Basics**

July 25-26, 8 a.m. - 4 p.m.

\$700

This course provides the students with a foundation in the skills needed to read and follow blueprints using geometric dimensioning and tolerancing (GD&T).

The course deals with basic geometric dimensioning and tolerancing methods as interpreted in the ASME Y14.5M. The student will learn to read geometric tolerancing symbolism and terms.

## **FANUC**

August 7- 10, 8 a.m. to 4 p.m.

\$2000 per student

This FANUC certified course covers the tasks that an operator, technician, engineer, or programmer needs to set up, record, and/or troubleshoot programs on a FANUC Robot using HandlingTool Software. Completers of this course will receive an official level one certificate of completion for the Fanuc HandlingTool Operations and Programming course.

## **Need Customized Training?**

If your organization is looking for a specific training program, but don't see it as an open enrollment option, please let us know. In 2022, we assisted 15 different organizations by designing and scheduling a customized program that met and exceeded their needs. We also assist with funding for eligible programs. Last year, we helped local businesses receive over \$82,000 in training reimbursements. Give us a call to learn about the different options available to your organization.

(419) 408-5540





# SUPERVISORY TRAINING

## Supervisor Training Series:

\$129 per person, individual course

Member Discount: \$100 per course

\$599 Full Series; Member Discount: \$499

## Critical Thinking

June 9, 8:30 a.m. to 12:30

As problems are bound to come up in any organization, it's important to know how to address these challenges with good reasoning and logic. Utilizing your critical thinking skills will lead you toward being a more rational and disciplined thinker. This workshop will provide you the skills to approach problems critically, as well as recognize the power of open-mindedness and altering your perspective, in order to make the best choices.

## Employee Motivation

June 23, 8:30 a.m. to 12:30

The Employee Motivation workshop will give participants several tools to become a great motivator, including goal setting and influencing skills. Participants will also learn about five of the most popular motivational models, and how to bring them together to create a custom program.

## Customized Training

*Need specific training? We can create customized trainings to meet your upskilling needs. Call us at 419-408-5540.*

## Handling Difficult Customers

June 14, 8:30 a.m. to 12:30

This workshop will teach you how to engage customers and provide effective service even in the most difficult situations. Attendees will learn how to:

- Manage stress and cultivate a positive attitude
- Build rapport with customers in-person and over the phone
- Understand challenges and develop strategies to adapt.

## Motivating Your Sales Team

July 12, 8:30 a.m. to 12:30

This workshop will help you identify how each member of your team is motivated and develop communication and mentoring techniques that resonate accordingly. You learn how to:

- Create and foster a motivational environment
- Use communication and training as motivational tools
- Tailor incentives and strategies for individual employee's

## Effective Communication

July 21, 8:30 a.m. to 12:30

Communication is the imparting or conveying of knowledge or information. It is a two part activity involving listening as well as speaking with its objective not so much the exchange of words as it is the exchange of ideas. In the module, participants will learn about the many ways we communicate and how to use them most effectively.



# SAFETY TRAININGS & SIX SIGMA

## OSHA 10: General Industry

May 8, 8 a.m. to 4 p.m.

May 9, 8 a.m. to Noon

August 14, 8 am to 4 pm

August 15, 8 am to Noon

\$275 per student

This training program is intended to provide entry level general industry workers information about their rights, employer responsibilities, and how to file a complaint. All participants will receive a laminated completion card from OSHA.

## OSHA's Here - What is Your Policy?

May 16, 8:30 a.m. to 11:00 a.m.

\$75 per student

This session will review what steps occur during an OSHA inspection, what an employer should have in place to be ready for an inspection, and expectations afterwards.

## Customized Training

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## Lean Six Sigma Yellow Belt

Online Course (10-12 hours)

Course Opens: May 29

Course Closes: June 29

\$300 per person

This online certification course consists of 12 modules, followed by a quiz. The course focuses on process improvement utilizing Lean Six Sigma methodology. The module topics include, voice of the customer, goal setting and project alignment, team formation, process overview, data collection, establishing baseline metrics, prioritizing problems, implementing solutions, and control plans.

## Lean Six Sigma Green Belt

Online Course (10-12 hours)

Course Opens: Aug 14-16

Course Closes:

\$ 1800 per person

This online certification course consists of 12 modules, followed by a quiz. The course focuses on process improvement utilizing Lean Six Sigma methodology.



# COMPUTER TRAININGS

## Excel Pivot Tables

May 4, 9 a.m. to 12:30 p.m.

\$75 per person

New to pivot tables or want to get more out of them? This course is designed to give you a solid understanding of pivot tables. Pivot tables are a powerful tool within Excel that can be used to analyze, sort, filter, and present data in an understandable way.

## Excel Introduction Level 1

June 6, 9 a.m. to 4:30 p.m.

\$160 per person

Excel is Microsoft's powerful and easy-to-use spreadsheet program. This course is intended to help all computer users get up to speed with Excel quickly. We will cover different features of the interface, show users how to print, cover some simple scenarios, and cover the basics of formatting. Topics include exploring the Excel interface, performing calculations, modifying and formatting worksheets, printing a workbook, and managing large workbooks

## Excel Level 2

June 27, 9 a.m. to 4:30 p.m.

\$160 per person

This course is intended to help all users get up to speed on the different features of Excel and to become familiar with its more advanced selection of features. We will cover how to create and use advanced formulas, analyze data, organize worksheet data with tables, visualize data with charts, insert graphics, and enhance workbooks.

## Excel Level 3

July 11, 9 a.m. to 4:30 p.m.

\$160 per person

This advanced level of Excel training program explores the advanced features in Excel. Topics covered include how to automate worksheet functionality, auditing worksheets, analyzing data, working with multiple workbooks, exporting Excel data and import/export of XML data.

## Customized Training

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# MEDICAL TRAININGS

## State Tested Nursing Assistant (STNA)

Time: 8am - 4:30pm

**Price:** \$850 (does not include testing fee.)

Nurse Aides provide a variety of care-related tasks such as dressing, feeding and observing patients. STNA's usually work in long-term care facilities, home health agencies, assisted living facilities and hospitals. After completing this course, students will be prepared to take the State written and competency exam.

Clinical locations will be announced in class.



## State Tested Nursing Assistant (STNA)

Time: 8am - 4:30pm

**Price:** \$850 (does not include testing fee.)

Dates:

**May** 22, 23, 24, 25, 26, 30, 31

Clinicals June 1 & 2, 7am-3:30pm

Last Day June 5, 1pm -4:00pm

**June** 19, 20, 21, 22, 23, 26, 27

Clinicals June 28 & 29, 7am-3:30pm

Last Day June 30, 1pm -4:00pm

**July** 17, 18, 19, 20, 21, 24, 25

Clinicals July 26 & 27, 7am-3:30pm

Last Day July 28, 1pm -4:00pm

**Aug** 14, 15, 16, 17, 18, 21, 22

Clinicals Aug 23 & 24, 7am-3:30pm

Last Day Aug 25, 1pm -4:00pm

**Before Clinicals each student will need following:**

TB Test, Physical, & Covid Vaccine

Clinical site - the Willows of Tiffin -  
410 Fair Lane Tiffin Ohio