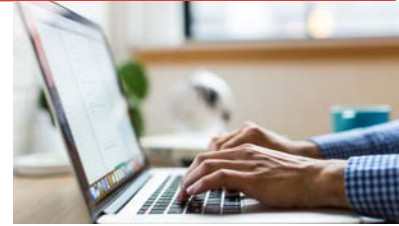




FOSTORIA LEARNING CENTER

FostoriaLearningCenter.org



Fall/Winter 2021

Workforce • Safety • Logistics • Medical • Leadership • Computer





WORKFORCE TRAINING PROGRAMS

Autonomous Maintenance Training

24 hour Operator Awareness

Series of Six Sessions

September 7-23, 8 a.m. to 11:30 a.m.

\$99 per session, \$525 all six sessions

Member Discount: \$475 all sessions

The emphasis of this course is to give the participant the knowledge to understand lubrication, drives, gears, electrical controls, electrical panels for equipment, hydraulic & pneumatic systems, piping systems, and the basic integration of their components.

Participants should be able to understand types of maintenance required to keep equipment running correctly. This course will cover the identification of these systems, and how they function.

Intro to Variable Frequency Drives

Allen Bradley PowerFlex 525

2 Day (16 hours)

December 2-3, 8 a.m. to 4 p.m.

\$760 per student; Member Discount: \$695

An overview of operation, setup and troubleshooting of a Variable Frequency Drive (VFD) using the Allen Bradley PowerFlex 525. This 16 hour course is designed to train personnel responsible for the operation and basic troubleshooting of Variable Frequency Drive systems, in order to become more effective troubleshooters on production equipment. The trainees will learn how to wire, program and troubleshoot the Allen Bradley PowerFlex 525 Variable Frequency Drive hardware.

Industrial Electricity Basics I

3 Day (24 hours)

October 4-6, 8 a.m. to 4 p.m.

\$650 per student

Industrial Electricity I is an introductory electricity course for skilled trade's personnel. The course is a study of DC and AC electricity principles, with a practical approach to applications in an industrial environment. The learner will obtain a knowledgeable understanding of the key symbols and abbreviations associated with the electrical trade, acquire a comprehensive understanding of basic electrical terminology, apply Ohm's Law to a number of relevant electrical applications, and synthesize a number of components into a working system involving series, parallel, and series parallel circuits.

Industrial Electricity Basics II

3 Day (24 hours)

October 18-20, 8 a.m. to 4 p.m.

\$650 per student

Industrial Electricity II is an advanced study of industrial electricity providing comprehensive coverage of the control devices used in contemporary industrial electrical systems. The focus of this course is to provide the architecture for acquiring the knowledge and skills required in an advanced manufacturing environment. The course builds on electrical concepts from Industrial Electricity I and adds motor theory, building on circuit fundamentals and reinforcing these with practical hands on labs designed to reinforce the concepts and provide control systems design experience. These topics will be delivered through text, presentations and various exercises, and hands-on labs.



WORKFORCE TRAINING PROGRAMS

Motors & Motor Controls/ Automation & Control Basics

2 Day (16 hours)

November 18-19, 8 a.m. to 4 p.m.

\$395 per student

This course is an advanced study and laboratory for learners who have an understanding of electrical circuits, controls and desire practical hands on experience of various motor and control devices. Coursework involves hands on laboratory experience utilizing 120vac, 208/240vac, wiring demonstrations, and testing. Practical application of principles learned will be emphasized. Special topics in electricity will be introduced to the learners according to class interests. Topics will include ladder diagrams and their control of alternating and direct current motors. Motor starting sizing, circuit/overload protection, electrical motor branch wiring will also be introduced. The variable frequency drive (VFD) as a motor controller will be introduced as well as an introduction into the application of programmable logic controller (PLC) in motor control circuits. These topics will be learned through text, presentations, exercises and hands on labs.

Siemens S7 PLC Level I

3 Day (24 hours)

Nov. 29-30, Dec. 1, 8 a.m. to 4 p.m.

\$1,100

This Siemens S7 1200 basic course will utilize industrial trainers and the TIA Portal Software providing hands on exercises and learning experiences.

Siemens S7 PLC Level II

3 Day (24 hours)

December 14-16, 8 a.m. to 4 p.m.

\$1,100

This Siemens S7 1200 intermediate course will utilize industrial trainers and the TIA Portal Software providing hands on exercises and learning experiences.

ControLogix Level I

3 Day (24 hours)

September 20-22, 8 a.m. to 4 p.m.

\$1,100

This Rockwell Automation ControLogix Programmable Logic Controller (PLC) training class utilizes industrial trainers featuring the Logix processor, Ethernet cards, discrete I/O and analog I/O in a 10 slot chassis. The class will use the Logix 5000 software for hands on troubleshooting exercises.

ControLogix Level II

3 Day (24 hours)

October 11-13, 8 a.m. to 4 p.m.

\$1,100

This Rockwell Automation ControLogix Programmable Logic Controller (PLC) intermediate training class will build on Level 1 utilizing industrial trainers as well as the Logix 5000 software.

Customized Training

Need specific training? We can create customized trainings with our partners to meet your upskilling needs. Call us at 419-408-5540.



SUPERVISORY TRAINING

Franklin Covey

TBD, 8:30 a.m. to 4:00 p.m.

\$199

This one day course will utilize the world renowned Franklin Covey habits to help attendees develop a leader's mindset, teach how to development of an effective team, create a culture of feedback, lead through change and how to manage time and energy.

Supervisor Training Series:

\$129 per person, individual course

Member Discount: \$100 per course

\$599 Full Series; Member Discount: \$499

Teamwork & Team Building

TBD, 8:30 a.m. to Noon

The Teamwork and Team Building workshop will encourage participants to explore the different aspects of a team, as well as ways that they can become a top-notch team performer. Your participants will be given the details and concepts of what makes up a team, and what factors into being a successful team and team member.

Leadership & Influence

TBD, 8:30 a.m. to Noon

Once you learn the techniques of true Leadership and Influence, you will be able to build the confidence it takes to take the lead. The more experience you have acting as a genuine leader, the easier it will be for you. It is never easy to take the lead, as you will need to make decisions and face challenges, but it can become natural and rewarding.

Communication Strategies

TBD, 8:30 a.m. to Noon

The Communication Strategies workshop will help participants understand the different methods of communication and how to make the most of each of them. These strategies will provide a great benefit for any organization and its employees. They will trickle down throughout the organization and positively impact everyone involved.

Supervising Others

October 28, 8:30 a.m. to Noon

The Supervising Others workshop will help supervisors become more efficient and proficient, with information on delegating, managing time, setting goals and expectations (for themselves and others), providing feedback, resolving conflict, and administering discipline.

Creative Problem Solving

November 4, 8:30 a.m. to Noon

The Creative Problem Solving workshop will give participants an overview of the entire creative problem solving process, as well as key problem solving tools that they can use every day. Skills such as brainstorming, information gathering, analyzing data, and identifying resources will be covered throughout the workshop.



TRANSPORTATION & SAFETY

Basic Compliance Workshop

October 15, 8:30 a.m. to 4 p.m.

\$15 per student

Everyone fears the Department of Transportation! This program will give you the tools, prepare you to better understand the regulations, and help you to be more comfortable with compliance. You will learn an overview of trucking safety fundamentals.

Driver Qualification Files

October 22, 8:30 a.m. to Noon

\$75 per student

CFR 49 Part 391.51 lists Driver Qualification File contents. Are your DQ files properly maintained to a level that will pass scrutiny? What should and should not be in a DQ file? This program will drill down into the DQ file including line by line on the driver application for employment. Upon completing this workshop, you will have a full understanding of this regulation and be able to formulate a plan to keep your DQ files compliant.

Controlled Substance/Alcohol

October 29, 12:30 p.m. to 4 p.m.

\$75 per student

Avoid costly fines. An Ohio carrier was recently fined more than \$27,000 for drug and alcohol violations. CFR Part 382 states that you must have a Designated Employee Representative (DER) including their duties and responsibilities. Do you have or need an Employee Assistance Program (EAP)? Is your drug and alcohol program / policy up to date? This workshop is presented in an easy to understand format allowing you to stay in compliance with these regulations.

Compliance Safety Accountability (CSA)

Roadside Inspection

November 5, 8:30 a.m. to Noon

\$75 per student

High CSA scores can lead to increased enforcement, increased insurance premiums, loss of freight and driver turnover. Learn what enforcement officers are looking for, how to train your drivers for the most successful outcome and how this affects your CSA score and what you can do about it. The majority of your safety information is publicly available, separate fact from fiction regarding CSA. You will be confident in Roadside Inspections, what officers look for, what are the most common violations and how to avoid them. Understand Data Q's in the event you wish to challenge the data.

New Entrant Audit

November 12, 12:30 p.m. to 4 p.m.

\$75 per student

Federal Motor Carrier Safety Regulations Part 385 requires that the DOT place carriers that have recently applied for a USDOT identification number into the New Entrant Safety Assurance Program and monitor them accordingly. In addition, New Entrant carriers must complete an audit within the first 18 months of operation. You will leave this program confident that you can prepare safety policies and successfully complete your audit.



TRANSPORTATION & SAFETY

Hours of Service

November 19, 8:30 a.m. to Noon

\$75 per student

Hours of Service is commonly misunderstood and the most cited violation during roadside inspections and Focused Investigations (audits) by State and Federal Law enforcement officials. Avoid costly fines when you learn how to manage a compliant hours of service program with an emphasis on auditing driver logs, an overview of hours of service regulations, and falsification violations. Topics Include: Supporting Documentation, False Logs Violation Letters Form and Manner, Records Retention and ELD exemptions. Whether you are a new enterprise, a job seeker, a newly promoted safety clerk, an owner operator, or if you just need a refresher, this workshop is for you.

OSHA 10: General Industry

September 2, 8 a.m. to 4 p.m.

September 3, 8 a.m. to Noon

\$240; Member Discount: \$210

This training program is intended to provide entry level general industry workers information about their rights, employer responsibilities, and how to file a complaint as well as how to identify, abate, avoid and prevent job related hazards on a job site. The training covers a variety of general industry safety and health hazards which a worker may encounter. All participants will receive a laminated completion card from OSHA.

OSHA 30: General Industry

October 5-8, 8 a.m. to 5 p.m.

\$695; Member Discount: \$645

This OSHA 30-Hour General Industry course is designed to educate workers on workplace and jobsite safety. Specifically, those who successfully complete this specialized training should become familiar with recognizing, avoiding, preventing and stopping potential jobsite hazards. In an effort to maintain workplace safety and hazard recognition standards, OSHA recommends regular workplace safety training. This course can benefit workers in the following fields: factory operations, manufacturing, storage, warehousing, healthcare and more.

Customized Transportation & Safety Trainings

Need specific training? We can create customized trainings with our partners to meet your upskilling needs. Call us at 419-408-5540.



COMPUTER & SMALL BUSINESS

Excel Introduction Level 1

October 21, 9 a.m. to 4:30 p.m.

\$150 per person

This course is intended to help all users get up to speed on the different features of Excel and to become familiar with its more advanced selection of features. We will cover how to create and use advanced formulas, analyze data, organize worksheet data with tables, visualize data with charts, insert graphics, and enhance workbooks.

Excel Intermediate Level 2

November 11, 9 a.m. to 4:30 p.m.

\$150 per person

This, the second level of the Excel training program, explores the advanced features in Excel 2016. Students will cover how to automate worksheet functionality, audit worksheets, analyze data, work with multiple workbooks, export Excel data and import/export XML data.

Excel Pivot Tables

October 28, 9 a.m. to 12:30 p.m.

\$60 per person

New to pivot tables or want to get more out of them? This 4 hr course is designed to give you a solid understanding of pivot tables. Pivot tables are a powerful tool within Excel that can be used to analyze, sort, filter and present data in an understandable way.

Website & Social Media Page Building

January 12, 6-8:00 p.m.

\$50 per person

Learn how to build a basic business website and create social media pages.

Business Accounting & Quickbooks

Nov. 1,3,8,10, 6 to 8:30 p.m.

\$200 person

Business tax laws change every year and most taxpayers are not sure how these laws will affect them. This tax course explains the core issues and topics of Business taxes – income, standard deductions, exemptions, and credits as well as how to benefit from understanding the tax code.

ServSafe Food Handler Certification

November 9,10,16,17, 5 to 9:00 p.m.

\$200 includes book & exam

The ServeSafe® Food Handler Certificate verifies basic food safety knowledge and is for individuals in food handler employee-level positions. Upon successful completion of the ANSI ASTM 2659 accredited Food Handler course and 40-question exam, the employee will receive a Certificate of Achievement from the National Restaurant Association.

CO.STARTERS Core

10 Weeks-TBA 6:00 to 9:00 p.m.

\$225 per person

CO.STARTERS provides an action-driven, collaborative process with a small and supportive group. Over ten sessions, you'll identify your assumptions about why and how your businesses will work and then talk to customers in order to validate your ideas. You'll leave the program with a deeper understanding of how to create a sustainable business, articulate your model, and repeat the process with your next great idea.



MEDICAL TRAININGS

State Tested Nursing Assistant (STNA)

Classes run every other month starting in October. Class time 4-8:00 p.m. Mon-Fri
Clinicals 7:00 a.m. to 3:30 p.m. Sat & Sun
\$599 does not include testing fee.

Scholarships available to eligible learners.

Nurse Aides provide a variety of care-related tasks such as dressing, feeding and observing patients. STNA's usually work in long-term care facilities, home health agencies, assisted living facilities and hospitals. After completing this course, students will be prepared to take the State written and competency exam. State exam fees are not included in the cost of this class. State exams are completed through D & S Diversified Technologies.

Clinical locations will be announced in class.

Before the first day of class, students must read and sign a code of conduct contract.

Phlebotomy Certificate Program

Classes begin August 16

This certificate program is for credit through Terra State Community College.

The Phlebotomy Certificate prepares students to work as phlebotomists, highly-trained laboratory professionals whose primary responsibility is the collection of blood specimens through venipuncture and skin puncture techniques to be used for tests, transfusions, research, or blood donation.

Phlebotomists are employed in a wide variety of settings, including hospital laboratories, clinicals, physician offices, private laboratories, blood collection centers, home health agencies, and home visits for insurance agencies.

American Heart Association: CPR & BLS Certification

September 2, 9 a.m. -1:00 p.m. or
November 4, Noon- 4 p.m.

\$55

This course is for healthcare professionals or anyone who needs to know how to perform CPR, as well as, other lifesaving skills, in a wide variety of in-hospital and out-of-hospital settings. In the classroom, students participate in simulated clinical scenarios and learning stations while working with an American Heart Association Basic Life Support (BLS) instructor to complete BLS skills practice and skills testing. Students also complete a written exam. An AHA BLS for Healthcare Providers Course Completion card is valid for two years.

American Heart Association: Heartsaver® First Aid

September 2, 2-6:00 p.m. or
October 7, 12 -4 p.m. or
December 2, 2-6:00 p.m.

\$55 per person

The Heartsaver® First Aid course trains participants in first aid basics for the most common first aid emergencies, including how to recognize them, how to call for help, and how to perform lifesaving skills. This class is for anyone with limited or no medical training who needs to know how to perform CPR and First Aid, as well as, other lifesaving skills to meet a job requirement.



MEDICAL TRAININGS

American Heart Association: Family & Friends CPR

October 7, 5-9:00 p.m. or
December 2, 9 a.m.-1:00 p.m.

\$55

The Family & Friends CPR Course teaches the lifesaving skills of adult Hands-Only™ CPR, child CPR with breaths, adult and child AED use, infant CPR, and relief of choking in an adult, child or infant. These topics can be presented together or taught separately as stand-alone modules. Skills are taught by using the American Heart Association's research-proven practice-while-watching technique, which allows participants to practice on a CPR training manikin while skills are demonstrated in the course video. Family & Friends CPR may be taught by an AHA Instructor or led by a facilitator (a community member, family member or friend) who wishes to pass on lifesaving CPR skills to others. Course materials for Family & Friends CPR include a Student Manual with tear-out participation card and a DVD packaged with a free Facilitator Guide. The Facilitator Guide includes essential information for Instructors and facilitators of Family & Friends CPR classes.